



Position Title: Quality Control Technician

Department: Quality

Reports to: Quality Manager

Location: Romsey

Position Summary:

Assisting Quality manager with Quality Control Processes and Procedures.

Essential Functions:

- Acceptance of incoming shipments
- Verification of in-house production activities
- Engineering Change Order co-ordination and reporting
- Quality system documentation control
- Regular reporting feedback to management
- Maintain regular consistent and professional attendance, punctuality, personal appearance, and adherence to relevant health & safety procedures
- Become competent in Garmin products old and new
- Must be prepared to invest own time in learning quality management systems and QC tools and techniques
- Assisting with dealer and distributor problem feedback process.
- Accept and complete projects and other duties as assigned by manager

Education, Experience and Skills Required:

- Ability to work with minimum supervision
- Exposure to electronics/software is desirable
- Pro-active team player and used to working in a dynamic and fast growing environment
- Strong attention to detail is essential
- Positive attitude
- Competent PC skills e.g., Microsoft office suite – word, excel, outlook